

# QEP Proposal Evaluation Criteria

Jacksonville State University | 2022

The following evaluation criteria will be used to determine the proposal selected as the QEP topic. It is possible that more than one proposal will be selected. In this case, the JSU Community will be asked to select the topic that they feel best supports the University and its mission.

## Background and Need | 25 pts

Provide justification for the need for this topic and project. Justification should include JSU IR and/or assessment data, other data as needed, cited references to JSU IR and/or assessment data and any national, state, or other published research references. Build an argument as to the benefit of focusing on this topic at JSU.

## Approach | 30 pts

List recommended QEP goals and objectives and describe how they relate to the University mission and 2022 Strategic Plan. Provide an implementation plan that identifies major tasks necessary for QEP implementation. Include a timeline, discussion of the structure of the project (where in the organization will it reside?), and processes necessary for implementation including lines of communication.

## Key Personnel | 15pts

Describe the personnel needed to ensure implementation of the QEP. Describe responsibilities for each key person identified. Provide bios for each key person that links their experience and skills to the QEP topic and/or responsibilities.

## Evaluation Plan | 15 pts

Describe how you would evaluate the effectiveness of the Quality Enhancement project that you are proposing once it is implemented. Include student learning outcomes and project outcomes. Contact the Office of Institutional Research and Effectiveness regarding the development of learning outcomes.

## Budget | 15 pts

Describe the budget requirements for implementation of the QEP over a five-year period.

## Appendices

Include:

- Letters of Support from faculty, students, deans, and others involved in the project, if implemented.
- Curriculum vitae of Key Personnel.
- Examples of measurement tools, if available.